



COUNCIL MEETING

Wednesday 30 April 2025
6.00 pm



To all Councillors of Ipswich Borough Council

You are hereby summoned to attend the meeting of the **IPSWICH BOROUGH COUNCIL** to be held in the **GRAND HALL, CORN EXCHANGE** at **6.00 pm** on **WEDNESDAY 30 APRIL 2025**, when the following business is proposed to be transacted:-

1. Apologies for Absence.
2. To Confirm the Minutes from the Previous Council Meeting.
(Pages 5 - 8)
3. To Confirm or Vary the Order of Business on the Agenda.
4. To Receive any Declarations of Interest.
5. Mayor's Communications.
6. Councillors to answer questions asked in accordance with Procedure Rule 9.
7. C/24/26 To Consider a Report from Councillor M Cook on the Capital Programme Update.
(Pages 9 - 14)
8. C/24/27 To Consider a Report from Councillor MacDonald on the Proposed Affiliation between HMS Trumpeter and Ipswich Borough Council.
(Pages 15 - 20)
9. To Consider nominations/changes of Councillors to serve on Committees, Panels, Working Groups and Outside Bodies.

SHIRLEY JARLETT
MONITORING OFFICER
GRAFTON HOUSE
15 - 17 RUSSELL ROAD
IPSWICH, IP1 2DE

22 April 2025

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Agenda Item 2

Minutes of the Meeting of the COUNCIL held in the Council Chamber, Town Hall on Wednesday 19th March 2025 at 6.00 pm.

Present: - Councillors	Tony Blacker	Tim Lockington
	Pat Bruce-Browne	Neil MacDonald
	Stephen Connelly	Chu Man
	John Cook	Philip McSweeney
	Martin Cook	Lynne Mortimer
	Roxanne Downes	Edward Phillips
	K Elango Elavalakan	Adam Rae
	David Ellesmere	Lee Reynolds
	Ian Fisher	Jane Riley
	Gary Forster	Alasdair Ross
	Cathy Frost	Bryony Rudkin
	Peter Gardiner	Christine Shaw
	Julian Gibbs	Colin Smart
	Tracy Grant	Philip Smart
	Oliver Holmes	Jenny Smith
	Corinna Hudson	Lucy Trenchard
	Elizabeth Hughes	James Whatling
	Carole Jones	Nathan Wilson
	Colin Kreidewolf	Colin Wright
	George Lankester	Erion Xhaferaj

73. Apologies for Absence.

Apologies for Absence were received from Councillors Bartholomew, Cracknell, El-Safty, I Lockington, Long, Muhith, Murray and Pope.

74. To Confirm the Minutes from the Previous Council Meeting.

It was RESOLVED:

that the Minutes of the meeting held on 19 February 2025 be signed as a true record.

75. To Confirm or Vary the Order of Business on the Agenda.

It was RESOLVED:

that the Order of Business be confirmed as printed on the Agenda.

76. To Receive any Declarations of Interest.

There were no declarations of interest.

77. Mayor's Communications.

The Mayor noted that his communications had been circulated.

78. Councillors to answer questions asked in accordance with Procedure Rule 9.

Question from:	Question put to:	Question Title:
Councillor T Lockington	Councillor Trenchard	Parks Closing Times
Councillor Phillips	Councillor Riley	Commercial Events
Councillor Fisher	Councillor Riley	Ipswich Entertainment Package Deals

79. C/24/23 To Consider a Report from Councillor MacDonald on Proposals for Local Government Reorganisation in Suffolk.

The Mayor noted that an Addendum had been circulated in relation to this report.

It was **RESOLVED** on a motion **MOVED** by Councillor MacDonald and **SECONDED** by Councillor Fisher:

- a) that Council confirm its support for a three unitary model of local government for Suffolk;
- b) that the content of Appendix 1 and Appendix 2 to the report be noted and that these documents be recommended to Executive for consideration.

The vote on this motion was unanimous.

80. C/24/24 To Consider a Report from Councillor Rudkin on the Pay Policy Statement 2025/26.

It was **RESOLVED** on a motion **MOVED** by Councillor Rudkin and **SECONDED** by Councillor Hughes:

that the Pay Policy Statement at Appendix 1 to the report be approved.

81. C/24/25 To Consider a Report from the Monitoring Officer on the Appointment of Independent Persons.

It was **RESOLVED** on a motion **MOVED** by the Mayor:

- a) that the appointment of the individuals listed in Paragraph 2.10 of the report as Independent Persons for the Borough Council be approved for a period of 2 years, commencing on the date of this meeting, with an option on the part of the Council to extend any appointment for a further 2 years; and,

- b) that the joint administration arrangements detailed in the report in respect of the pool of Independent Persons be noted.

82. To Consider nominations/changes of Councillors to serve on Committees, Panels, Working Groups and Outside Bodies.

It was **RESOLVED:**

- a) that Councillor Cracknell replace Councillor Downes on the Strategic Overview and Scrutiny Committee;
- b) that Councillor Connelly fill the resulting vacancy for a Substitute on the Strategic Overview and Scrutiny Committee.

The meeting closed at 7.05 pm

Chair

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COMMITTEE: COUNCIL **REF NO:** C/24/26
DATE: 30 APRIL 2025
SUBJECT: CAPITAL PROGRAMME UPDATE
PORTFOLIO HOLDER: COUNCILLOR MARTIN COOK
SENIOR OFFICER: IAN BLOFIELD

Short description of report content and the decision requested:

Executive approved the twin stream model for the new nationwide Simpler Recycling Scheme at its April meeting. This requires the £1.8m cost of the additional bins to be funded. It is recommended that this project be added to the Capital programme.

Ward(s) affected:

All

List of Appendices included in this report:

None

This report has been prepared by Ian Blofield, Tel: 01473 478988,

Email: ian.blofield@ipswich.gov.uk

This report was prepared after consultation with:

Internal consultees

Resources and Environment & Transport Portfolio Holders

Corporate Management Team

External consultees

None

The following policies form a context to this report:

Corporate Strategy – Proud of Ipswich: Championing our Community and Revitalising our Town

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(papers relied on to write the report but which are not published and do not contain exempt information)

- | |
|--|
| <ol style="list-style-type: none">1. Simpler Recycling Options Report, Executive, 08/04/25, E/24/562. Medium Term Financial Plan 2025/26 (including budget 2025/26), Council, 19/02/25, C/24/20 |
|--|

OTHER HELPFUL PAPERS

(papers which the report author considers might be helpful – this might include published material)

- | |
|--|
| <ol style="list-style-type: none">1. None |
|--|

1. Executive Summary

- 1.1 Government has legislated for councils to align their waste and recycling services with new nationwide Simpler Recycling provision by 31 March 2026. The Council already meets many of the requirements, but it will need to either provide new services or alter existing services to collect:
- food waste (weekly)
 - glass bottles and jars
 - cartons
 - plastic film (by April 2027)
- 1.2 At its meeting on 8 April 2025, Executive approved the twin stream recycling model (report E/24/56) subject to Council adding the £1.8m cost for the additional bins to the 2025/26 Capital programme.

2. Background

- 2.1 Council approved the Medium Term Financial Plan (MTFP) at its meeting on 19 February 2025. This included agreeing the capital programme. At this time, it was not known which model for dry recycling would be adopted by Executive and so provision could not be made for the capital costs within the MTFP.
- 2.2 Executive resolved to adopt a twin stream recycling model at its meeting on 8 April 2025 (report E/24/56) subject to Council adding the £1.8m cost for the additional bins to the 2025/26 Capital programme.

3. Relevant Policies

- 3.1 The Government has set a clear legal requirement for councils to introduce the required changes through Simpler Recycling part of the Resources and Waste Strategy for England.
- 3.2 Corporate Strategy – Proud of Ipswich: A financially sustainable council providing good quality services. The Council has a responsibility to provide high quality services. This service makes individuals' lives better and helps the town to thrive.

4. Options Considered / Under Consideration

- 4.1 The options are either to accept Executive's recommendation to increase the capital programme 2025/26 by £1.8m or not to increase the capital programme.
- 4.2 The Council is expected to provide the new nationwide Simpler Recycling service standards by 31 March 2026. The additional bins will

be required to comply with this expectation. It is recommended that the capital programme 2025/26 is increased by £1.8m.

5. Consultations

- 5.1 The consultation process is explained in section 5 of the Executive report E/24/56. No further consultation was required regarding this report.

6. Risk Management

Risk Description	Consequence of risk	Risk Controls	Probability of risk occurring taking account of controls (scale 1-6) 1 – almost impossible 6 – very high	Impact of risk, if it occurred taking account of actions (scale 1 – negligible; 4 – catastrophic)	Actions to mitigate risk
Unable to comply with Simpler Recycling from 31 March 2026	Reputational damage Loss of financial support	Approve inclusion in capital programme	2	3	Include capital programme
Insufficient capital funding	Reputational and operational damage Inability to deliver capital projects	MTFP approval process including funding parameters	2	3	Capital and Treasury governance Arrangements in place

7. Environment and Climate Change

- 7.1 The Council has declared a climate change emergency and has resolved to start working towards becoming carbon neutral by 2030. All Council decisions should take into account and respond to the potential impact that they will have on the climate and wider environment.
- 7.2 The allocation of the funds to enable twin stream recycling will have a positive impact on the environment by enabling additional recycling.

8. Equalities, Diversity and Community Implications

- 8.1 Under the general equality duty as set out in the Equality Act 2010, public authorities are required to have due regard to the need to eliminate unlawful discrimination, harassment, and victimisation as well as

advancing equality of opportunity and fostering good relations between people who share a protected characteristic and those who do not.

- 8.2 The protected grounds covered by the equality duty are age, disability, sex, gender reassignment, pregnancy and maternity, race, religion or belief, and sexual orientation. The equality duty also covers marriage and civil partnership, but only in respect of eliminating unlawful discrimination.
- 8.3 The law requires that this duty to have due regard be demonstrated in decision making processes. Assessing the potential impact on equality of proposed changes to policies, procedures and practices is one of the key ways in which public authorities can demonstrate that they have had due regard to the aims of the equality duty.
- 8.4 There are no direct equality impacts from the allocation of funding to enable twin stream recycling.

9. Crime and Disorder Impact

- 9.1 There are no direct crime and disorder implications from this report.

10. Financial Considerations

- 10.1 If the recommendation to add this £1.8m bin acquisition project is approved, the 2025/26 capital programme would increase per the table below.

Capital Programme	2025/26	2026/27	2027/28	2028/29
	£m	£m	£m	£m
Approved Capital programme	52.466	15.312	6.098	3.270
Add £1.8m simpler recycling project	1.800	0.000	0.000	0.000
Revised Capital programme	54.266	15.312	6.098	3.270

- 10.2 The Executive report (E/24/56) identified the revenue cost implications of borrowing £1.8m over a ten-year term would be £0.226m and this could be funded from the existing capital financing provision.

11. Legal Considerations

- 11.1 The Environment Act 2021 amended the Environmental Protection Act 1990 and includes new requirements relating to the separate collection of waste in England.

- 11.2 Simpler Recycling is a government reform and is intended to make the recycling system simpler by introducing a standardised recycling system which councils in England must adopt.

12. Performance Monitoring

- 12.1 The capital programme is monitored monthly through the corporate budget monitoring process. This forms part of the quarterly budget monitoring reports that are presented to Executive.

13. Conclusions

- 13.1 The Council is expected to provide the new nationwide Simpler Recycling service provision by 31 March 2026.
- 13.2 At the meeting on 8 April 2025, Executive approved the twin stream recycling model (report E/24/56) subject to Council adding the £1.8m cost for the additional bins to the 2025/26 Capital Programme.

14. Recommendations

- 14.1 That Council approves an additional £1.8m to be included in the Capital Programme for 2025/26 to make financial provision for the procurement of the additional bins required.**
- 14.2 That the Director of Resources and Housing be authorised to take all actions necessary to effect Recommendation 14.1.**

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COMMITTEE: COUNCIL **Ref No:** C/24/27
DATE: 30 APRIL 2025
SUBJECT: AFFILIATION BETWEEN HMS TRUMPETER
AND IPSWICH BOROUGH COUNCIL
PORTFOLIO HOLDER: COUNCILLOR NEIL MACDONALD
SENIOR OFFICER: CHIEF EXECUTIVE

Short description of report content and the decision requested:

To consider the proposed offer from the Royal Navy for the Borough to affiliate with one of Her Majesty's warships, HMS Trumpeter, and to agree to the establishment of an affiliation between the Borough and HMS Trumpeter.

This report has been prepared by Ainsley Gilbert, Tel: 01473 432510, Email: ainsley.gilbert@ipswich.gov.uk

This report was prepared after consultation with:

*Leader of the Council
Chief Executive and Directors*

The following policies form a context to this report:
(all relevant policies must also be referred to in the body of the report)

Corporate Strategy: Proud of Ipswich – Championing our Community and Revitalising our Town

LIST OF BACKGROUND PAPERS AS REQUIRED BY LAW

(papers relied on to write the report but which are not published and do not contain exempt information –

None

OTHER HELPFUL PAPERS

(papers which the report author considers might be helpful – this might include published material)

None

1. Executive Summary

- 1.1 The Royal Navy has offered HMS Trumpeter to be affiliated with the Borough. Councillors are asked to decide if they wish to accept this affiliation.

2. Background

- 2.1 The Royal Navy has a policy of affiliating each of its warships with towns, cities and boroughs throughout the United Kingdom.
- 2.2 Councillors will be aware that the Borough lost its affiliation to HMS Quorn when the ship was decommissioned in 2017.
- 2.3 HMS Trumpeter is part of the Coastal Forces Squadron. HMS Trumpeter is small enough to enter the wet dock and had previously been based in Ipswich. When Trumpeter left Ipswich in May 2024, the Mayor presented the Commanding Officer with a certificate noting the friendship between the town and ship. Trumpeter is expected to be visible and accessible to the public when she is docked in Ipswich.
- 2.4 Further detail regarding this ship can be viewed at <https://www.royalnavy.mod.uk/organisation/units-and-squadrons/archer-class/hms-trumpeter>

3. Relevant Policies

- 3.1 The affiliation with HMS Trumpeter is likely to contribute to the following priorities of the Corporate Strategy: Proud of Ipswich.
- Promoting community well-being and fairness in Ipswich

4. Options Considered / Under Consideration

Option A – Accept the Affiliation

- 4.1 Council may choose to accept the affiliation which will strengthen the relationship between Ipswich and the Royal Navy.

Option B – Do not accept the Affiliation

- 4.2 Council could choose not to accept the affiliation, but this is likely to cause offence to the Royal Navy and specifically HMS Trumpeter and so this is not recommended.

5. Consultation

- 5.1 Internal Consultation has taken place with relevant Councillors and Senior Officers.

6. Risk Management

Risk Description	Consequence of risk	Risk Controls	Probability of risk occurring taking account of controls (scale 1-6) 1 – almost impossible 6 – very high	Impact of risk, if it occurred taking account of actions (scale 1 – negligible; 4 – catastrophic)	Actions to mitigate risk
Council failed to consider the offer of affiliation from the Royal Navy.	Offence caused to the Royal Navy, Ipswich could lose out on having an affiliated ship.	Report brought to Council for consideration.	1	1	Council considers the offer of affiliation.

7. Environment and Climate Change

7.1 It is likely that the environmental impact of the visiting ship will be minimal.

8. Equalities, Diversity and Community Implications

- 8.1 Under the general equality duty as set out in the Equality Act 2010, public authorities are required to have due regard to the need to eliminate unlawful discrimination, harassment and victimisation as well as advancing equality of opportunity and fostering good relations between people who share a protected characteristic and those who do not.
- 8.2 The protected grounds covered by the equality duty are: age, disability, sex, gender reassignment, pregnancy and maternity, race, religion or belief, and sexual orientation. The equality duty also covers marriage and civil partnership, but only in respect of eliminating unlawful discrimination.
- 8.3 The law requires that this duty to have due regard be demonstrated in decision making processes. Assessing the potential impact on equality of proposed changes to policies, procedures and practices is one of the key ways in which public authorities can demonstrate that they have had due regard to the aims of the equality duty.
- 8.4 The affiliation of HMS Trumpeter will demonstrate Ipswich's commitment to the Armed Forces Community.

9. Crime and Disorder Implications

9.1 No crime and disorder implications are anticipated.

10. Financial Considerations

- 10.1 The costs associated with the affiliation will be modest and met from existing budgets.

11. Legal Considerations

- 11.1 The affiliation will not bind the Council to do anything, and as such there are no legal implications. It is intended that a Memorandum of Understanding will set out the aspirations of the Council and HMS Trumpeter for the affiliation.

12. Performance Monitoring

- 12.1 It is intended that regular discussions be held between HMS Trumpeter, the Naval Regional Commander - London and Eastern England, and the Council to ensure that the affiliation is benefitting all parties.

13. Conclusions

- 13.1 The Borough has a long-standing connection with the Armed Services and the offer to affiliate with HMS Trumpeter provides an opportunity for the Borough to re-establish its connection with the Royal Navy.

14. Recommendations

- 14.1 It is recommended that Council approve the establishment of the affiliation between Ipswich Borough Council and HMS Trumpeter.

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